

Faculty Senate Minutes

10/08/2019

4:00-5:00 pm

HC 117

Present: Charie Faught (Chair), Stella Capoccia, Atish Mitra, Jackie Timmer, Ulana Holtz, Vickie Petritz, Dan Autenrieth, David Gurchiek, Tony Patrick, Karen Wesenberg

- I. Welcome and Minutes (<https://www.mtech.edu/facultystaff/facultysenate/minutes/index.html>)

Started at 4:03pm.

Approval of minutes for September 22, 2019: **No quorum, so no voting on minutes.**

Action Items

- II. None (CRC items for next meeting will be attached to upcoming Outlook Calendar Invitation)

Informational Items

- III. None

Discussion Items

- IV. Activities and priorities for the upcoming year
 - a. Scheduling Full Faculty Meeting

Chair: Majority of faculty members wanted one full faculty meeting per semester. Suggest we plan it for November, preferably before thanksgiving. Will discuss more at next meeting. Other than faculty satisfaction survey, which other topics are senators interested in for the full faculty meeting? Senator: There should be an update on the enrollment issues (maybe the firm that has been hired can report on it?) Chair: it is possible that the chancellor will talk about this on the planned 15th October meeting. Senator: Suggest that there is a report from the disabilities coordinator and student services (specially on the topic of service animals)
 - b. Curriculum approval process

Chair: working with CRC chair and Leslie Dickerson to make process more streamlined. Main issue is to improve the existing process: should ensure all CRC documentation is complete before it comes to senate. Should have clear guidelines for different types of CRC items: example - new course proposals vs changes, etc. Senator: Suggest that we should make it mandatory that a representative from the department be present while senate takes up that item. Chair: will talk to CRC chair about this possibility. Senator: Is there a written requirement about documentation being available 24 hours ahead of time? (doesn't seem so on a quick look at CRC guidelines. Will check.)
 - c. Campus Committee Assessment

No discussion
 - d. Teaching Community

No discussion

- e. Other-
 - i. Technical Report Series
Postponed to next meeting
 - Faculty Yearbook
Postponed to next meeting

V. Other Items

- a. A senator suggested bringing up a discussion item on faculty workloads for next senate meeting.
- b. Invitation to Leadership and Experience Development (LEAD) Initiative Book Event October 25 from 3-5
Chair: invitation will be sent out by mail. Starting with a book club format, on the book "Radical Candor".
People who want to attend are requested to RSVP.
- c. Library book sale 10th-13th October
- d. Bureau: centennial celebration 24th October 1-5pm
- e. Stella: In case faculty has old posters they don't use, offers to take them away (or can be dropped off at CBB119). They will be donated to kindergartens where students use the blank side for art projects.

Motion to adjourn at 4:33pm